



**Community Engagement & Advisory Committee  
AGENDA**

**12:00 PM - January 7, 2016**

**Committee Room**

*PURPOSE: This advisory committee, as individuals and collectively, will gather public input and share information to effectively advance the CSP and Governance; as well as ascertain and represent the overall collective interests of the Hinton Community*

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**ORDER**

**ADOPTION OF AGENDA**

**DELEGATIONS AND PRESENTATIONS**

**ADOPTION OF MINUTES**

- 2 - 4      1.      CEAC Meeting Minutes - June 17, 2015

**ACTION ITEMS**

1.      Task Force Structure & Priorities
2.      Participatory Budget
3.      Community Connection Team Reports
  - Recreation & Culture (Doug)
  - Education, Wellness & Social Supports (Fiona & Kathy)
  - Governance & Partnerships (Garth)
  - Local Economy (Gerry & Albert)
  - Natural & Built Environments (Joann & George)
4.      Meeting Schedule
5.      Delegation Invitation List

**INFORMATION ITEMS**

**COMMUNICATION ACTION**

Was there anything decided or discussed today that should be communicated?  
If so, how, when and by who?

**NEXT MEETING**

1.      Next Meeting Dates:
  1. February, 2016 - CEAC & Council - 2 or 3 potential dates

**ADJOURNMENT**



**TOWN OF HINTON**  
**Community Engagement & Accountability**  
**Hinton Centre**  
**June 17, 2015**

**PRESENT:** Garth Griffiths, Scott Sunderwald, Kathy Rees, George Higgerty, Albert Ostashek, Doug Heine, Councillor Matthew Young, Councillor Jack Williams (arrived 11:28)

**ABSENT:** JoAnn Race, Fiona Murray-Galbraith, Gerry Brandt, Shirley Caputo, Ron McKay

**SECRETARY:** Rhonda West

**ALSO PRESENT:** Laura Howarth – Director of Community & Protective Services; Mike Schwirtz – Town Manager; Denise Parent – Director of Corporate Services; Tara Million – Library Services Manager; Pam Stewart – Assistant Manager of Library Services; Wendy Jones – Director of Planning & Development; Nathalie Charlton – Executive Director, Hinton & District Chamber of Commerce; Renee LaBoucane – Manager, Community Stewardship, Grande Prairie Regional College

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**ORDER**

Chairman Garth Griffiths called the Regular Meeting of the Community Engagement & Accountability Committee (“CEAC”) to order. The time was 11:09 a.m.

**ADOPTION OF AGENDA**

**SUNDERWALD - That the Agenda for the June 17, 2015 Meeting of CEAC be adopted as presented.**

**CARRIED**

**DELEGATIONS AND PRESENTATIONS**

**ADOPTION OF MINUTES**

**OSTASHEK – That the CEAC Minutes of May 27, 2015 be adopted as presented.**

**CARRIED**

**ACTION ITEMS**

**1. 2015 Sustainability Report Card to the Community on Progress & Results**

Scott Sunderwald spoke to the group about the steps that CEAC took leading up to drafting the Report Card to the Community. CEAC came up with a list of priorities and provided them to the implementing partners in 2013. CEAC used the 2015 status report from the implementing partners, community input on the CEAC survey, updates and information from delegates and community feedback. The report card was reviewed theme by theme.

Initial

Chairman Griffiths noted to the group that CEAC started drafting the report card a couple of months ago and there have been recent decisions and actions by implementing partners on priorities.

Renee LaBoucane asked if Strategy 4 could be modified in the plan to closer reflect the vision of GPRC. **Scott asked Renee to send her recommendation on re-wording to CEAC for consideration in the 2016 CSP review.**

Chairman Griffiths asked those in attendance for feedback on process:

- It's a good idea to monitor to see if you are moving forward
- It was noted that a person who might be looking at moving to Hinton to live or open a business and sees the report card might think otherwise. Concerned about the impact of a grading system
- Suggestion of measuring progress instead of measuring results
- There should be some measurables
- There is no roadmap to get to the strategies. Laura reminded the group that the implementing partners create the roadmap that they put forward to CEAC and are accountable to
- How is the report card distributed? It will be available on the Hinton 2040 website
- Suggestion to incorporate what others outside the community think of Hinton
- Economic development should not be negatively reflected because trees get cleared – it is progress
- The environment should not be sacrificed for the economy – there needs to be a balance
- Moving forward, CEAC members may want to visit the lead facilitating partners in the hope that CEAC members, as connection team members, will connect more with the implementing partners

## **2. Community Connection Team Reports**

Due to time constraints, this item was not discussed.

## **3. Participatory Budget – Advisory Role**

**There was consensus that JoAnn Race, Albert Ostashek, Kathy Rees act in an advisory role capacity with the Town relating to the Participatory Budget program.**

Councillor Young stated that the purpose of the advisory role will be to build policy and get things going, taking feedback from community and revamping the process to make it better. The participatory budget is about asking residents how they want the Town to spend their tax money (enhancement of municipal services).

## **4. Success Planning & Recruitment**

The members were provided with an up to date listing of membership expirations. Scott advised that he will not be re-applying for membership in the fall. Councillor Williams informed that it is most likely that the County will not be appointing a Councillor to CEAC in the fall.

**There was consensus that CEAC members will invite people to apply to the Committee for membership.**

Initial

**5. Review and Update Delegation Invitation List**

Due to time constraints, this item was not discussed.

**MOVE IN CAMERA**

**SUNDERWALD – That the Regular Meeting of CEAC move In Camera.**

**CARRIED**

The time was 12:51 p.m..

**OSTASHEK – That the Regular Meeting of CEAC revert to regular session.**

**CARRIED**

The time was 2:00 p.m.

**INFORMATION ITEMS**

**COMMUNICATION ACTION**

**NEXT MEETING**

The next meeting of CEAC will be scheduled for September, 2015.

**ADJOURNMENT**

**SUNDERWALD - That the Regular Meeting of CEAC adjourn.**

**CARRIED**

The time was 2:15 p.m.

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Chairman

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Director of Community &  
Protective Services

Initial