



**TOWN OF HINTON  
STANDING COMMITTEE OF COUNCIL  
MEETING MINUTES  
October 27, 2015**

**PRESENT:** Mayor Rob Mackin, Acting Deputy Mayor Ryan Maguhn, Councillors Dale Currie, Stuart Taylor, Marcel Michaels, Matthew Young

**ABSENT:** Deputy Mayor Glen Barrow

**SECRETARY:** Wendy Anderson – Administrative Assistant

**ALSO PRESENT:** Mike Schwirtz – Chief Administrative Officer; Denise Parent – Director of Corporate Services; Laura Howarth – Director of Community & Protective Services

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**ORDER**

Deputy Mayor Glen Barrow called the Standing Committee Meeting to order. The time was 4:21 p.m.

**ADOPTION OF AGENDA**

There was consensus to accept the Standing Committee Meeting Agenda of October 27, 2015 as presented.

Consensus achieved

**ACTION AND DISCUSSION ITEMS**

*Refer to the Standing Committee Meeting Agenda package for [October 27, 2015](#) for detailed background information on these decisions.*

**Key Box Program**

That Council direct Administration to develop a modest grant system to cover part of the cost of going to a standardized box for a key box program.

Consensus achieved

That Council direct Administration to incorporate terminology around the new and existing buildings on the key box program for a phased in period.

Consensus achieved

That Council direct Administration to bring the key box bylaw to Regular Council for a decision.

Consensus achieved

**Develop a Signature Community Meeting / Gathering Place**

That Council direct Administration to come back with a strategy to play a part in strengthening and increasing community events as part of the 2016 budget.

Consensus achieved

**ADDITIONAL INFORMATION**

**Urgent Matters from Council**

Council members provided an update.

**That Council support Councillor Dale Currie and Kathy Rees attending the 2015 FCSS conference.**

**Consensus achieved**

**Chief Administrative Officer Status Report**

Chief Administrative Officer Mike Schwirtz presented an update on administrative matters. All land closures will be included in Council packages in the future.

**Executive & Legislative Assistant Logistics Information**

Upcoming events logistics were discussed.

**MOVE IN CAMERA**

**MICHAELS - That Standing Committee Meeting move in camera.**

**CARRIED**

The time was 6:00 p.m.

**MACKIN – That Standing Committee meeting revert to regular session.**

**CARRIED**


The time was 6:34 p.m.

**ADJOURNMENT**

**TAYLOR- That Standing Committee meeting adjourn**

**CARRIED**

The time was 6:35 p.m.

  
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Deputy Mayor

  
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Director of Corporate Services