



Community Engagement & Accountability Committee

AGENDA

11:00 AM - March 19, 2015

Committee Room

PURPOSE: This advisory committee, as individuals and collectively, will gather public input and share information to effectively advance the CSP and Governance; as well as ascertain and represent the overall collective interests of the Hinton Community

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ORDER

ADOPTION OF AGENDA

DELEGATIONS AND PRESENTATIONS

1. Post-Secondary Education & Training Campus / Program Partnerships
- Presented by Renee LaBoucane

ADOPTION OF MINUTES

- 3 - 5
1. Regular Meeting Minutes - February 19, 2015

ACTION ITEMS

1. Community Connection Team Reports
 - Recreation & Culture (Scott & Doug)
 - Education, Wellness & Social Supports (Fiona & Kathy)
 - Governance & Partnerships (Garth & Scott)
 - Local Economy (Gerry & Albert)
 - Natural & Built Environments (Joann & George)
- 6 2. Review and Update Delegation Invitation List (All Members)
- 7 3. Update on Timeline for Report Card

INFORMATION ITEMS

COMMUNICATION ACTION

Was there anything decided or discussed today that should be communicated?
If so, how, when and by who?

COMMUNITY ENGAGEMENT & ACCOUNTABILITY MEETING

DATE: March 19, 2015

NEXT MEETING

1. Next Meeting Dates:
 1. April 29, 2015 - Draft Report Card - IN CAMERA SESSION
 2. May 27, 2015 - Finalize Report Card & Strategic Planning Session
 3. June 17, 2015 - Finalize priorities for the next 2-year cycle

ADJOURNMENT



TOWN OF HINTON
Community Engagement & Accountability
Committee Room
February 19, 2015

PRESENT: Councillor Matthew Young, Councillor Jack Williams, Ron McKay, Albert Ostashek, Shirley Caputo, Joann Race, Fiona Murray-Galbraith, George Higgerty, Doug Heine (arrived at 11:48 am)

ABSENT: Garth Griffiths, Gerry Brandt, Kathy Rees, Scott Sunderwald

SECRETARY: Rhonda West

ALSO PRESENT: Laura Howarth – Director of Community & Protective Services
Denise Parent – Director of Corporate Services

ORDER

Councillor Young acted as Chairman and called the Regular Meeting of the Community Engagement & Accountability Committee (“CEAC”) to order. The time was 11:25 a.m.

ADOPTION OF AGENDA

MURRAY-GALBRAITH - That the Agenda for the February 19, 2015 Meeting of CEAC be adopted.

CARRIED

DELEGATIONS AND PRESENTATIONS

ADOPTION OF MINUTES

MCKAY – That the CEAC Minutes of January 15, 2015 be adopted.

CARRIED

ACTION ITEMS

1. Community Connection Team Reports, Confirmation and Appointment to Vacancies

Recreation & Culture (Scott & Doug)
No update.

Education, Wellness & Social Supports (Fiona & Kathy)

Hinton Hospital: The Minister of Health recently toured the hospital; A lot of promotion of the facility and services has been taking place; The hospital is undertaking a lot of cost containment initiatives which hopefully will not impact services; It looks like Hinton will lose the dialysis bus once Edson opens up the new hospital;

Health & Safety Event: The Health and Safety Night for 2015 has been cancelled.

Initial

Governance & Partnerships (Garth & Scott)

No updates.

Local Economy (Gerry & Albert)

Chamber of Commerce: General concern about what 2015 will bring; Organizers of a hockey tournament at the end of March have asked the Chamber to write a letter to Hinton Minor Hockey requesting their support of the tournament. The Chamber has agreed.

Natural & Built Environments (Joann & George)

Valley Shopping District: A couple of businesses in the valley are wondering if they are allowed to set up picnic tables or outdoor patios outside their business? Councillor Young believes they are but staff encouraged businesses to connect with the planning department if they require further information.

2. Review and Update Delegation Invitation List

There was consensus to invite Wendy Jones to the April 29th, 2015 meeting.

3. Town of Hinton 2015 Capital/Project & Operating Budgets

Denise Parent was present to answer questions on the Town's budget and provided a more detailed copy of the operating budget. Questions and comments arising from the discussion:

- Is 1% adequate?
- Commended council for going with 1%
- Hinton Campground – it's already hard to find green space so losing the campground would reduce the green space in town; Denise will provide the group with more clarity on revenue information
- \$5 Water Treatment Plant Fee – better to put it away in case you need it
- A lot of money is going towards recycling

Council will be holding a couch surfing session at the mall on February 28, 2015 to look for public feedback.

INFORMATION ITEMS

Trades Discovery Day on April 30th, 2015.

COMMUNICATION ACTION

NEXT MEETING

The next meetings of CEAC are scheduled for March 19, 2015 and April 29, 2015 at 11:00 a.m.

Initial

ADJOURNMENT

HEINE - That the Regular Meeting of CEAC adjourn.

CARRIED

The time was 1:04 p.m.

Chairman

Director of Community &
Protective Services

Initial

DELEGATION INVITATION LIST
March 19, 2015

CURRENT PRIORITY STRATEGIES		
PRIORITY	FACILITATING PARTNER	CONTACT NAME
Performing Arts Centre	Town of Hinton	Laura Howarth ✓ Done
Athabasca River Waterfront	Town of Hinton	Wendy Jones
Indoor Recreation Facility	Town of Hinton	Laura Howarth
Post-Sec Educ & Training Campus	Grande Prairie Regional College	Renee Laboucane ✓ Done
Post-Sec Program Partnerships	Grande Prairie Regional College	Renee Laboucane ✓ Done
Long Term Care Facility	Alberta Health Services	Fiona Murray-Galbraith
Housing Demands Avail & Variety	Town of Hinton	Wendy Jones
Centre of Excellence Med & Learn	Alberta Health Services	Fiona Murray-Galbraith
Entrepreneurship & Small Business Development	Hinton & Dist Chamber of Comm	Brian LaBerge ✓ Done
Expand Regional Services	Hinton & Dist Chamber of Comm	Brian LaBerge ✓ Done
Tourist Destination Rec & Leisure	Town of Hinton	Kimberley Worthington ✓ Done
Supply Real Estate Comm & Indus	Town of Hinton	Wendy Jones

DELEGATIONS OF GENERAL INTEREST		
TOPIC	ORGANIZATION	CONTACT NAME
Growing Great Kids	Growing Great Kids Coalition	Joan Melvin
Post Secondary Institution	GPRC	Renee LaBoucane
Regional Update	Province of Alberta	Robin Campbell
Regional Update	Government of Canada	Jim Eglinski

NEXT THREE DELEGATIONS TO RECEIVE INVITATIONS		
MEETING DATE	PRIORITY / TOPIC / ORGANIZATION	CONTACT NAME
March 19	Post-Secondary Education & Training Campus / Program Partnerships	Renee LaBoucane
April 29	Economic Development / 2015 Projects Update	Wendy Jones

CEAC 2-YR CYCLE

CEAC Sets Strategic Priorities (3-5) based on:	EARLY MAY 2015
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- Existing CSP and;
- Emerging Issues impacting the community as a whole

Engage community to affirm strategic direction



IMPLEMENTATION PARTNERS Receives CEAC strategic priorities and develops Master Implementation Plan (includes timelines, outcomes, communication plan etc.)	JUNE/2015
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CEAC Receives Master Implementation Plan from Implementation Partners (for endorsement and review of variance, if any, to original priorities)	DEC/2015
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IMPLEMENTATION PARTNERS Provide an interim status update to CEAC	SEP/2014/2016
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CEAC Receives/assesses final report on outcome deliverables from Implementation Partners	EARLY FEB/2015/2017
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CEAC & IMPLEMENTATION PARTNERS Meet with Corporate Services and share draft report card	EARLY MAR/2015/2017
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CEAC Provides Report Card to community on priority strategies	LATE MAR/2015/2017
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