



**TOWN OF HINTON
STANDING COMMITTEE OF COUNCIL
MEETING MINUTES
November 25, 2014**

PRESENT: Mayor Rob Mackin, Deputy Mayor Stuart Taylor, Councillors Dale Currie, Ryan Maguhn (by phone), Glen Barrow, Marcel Michaels, Matthew Young

ABSENT:

SECRETARY: Lil Wallace - Executive Assistant

ALSO PRESENT: Mike Schwirtz - Town Manager
Denise Parent - Director of Corporate Services

ORDER

Deputy Mayor Stuart Taylor called the Standing Committee Meeting to order. The time was 4:00 p.m. Councillor Ryan Maguhn joined the meeting by telephone conference call.

ADOPTION OF AGENDA

There was consensus to accept the Standing Committee Meeting Agenda of November 25, 2014.

DELEGATIONS AND PRESENTATIONS

Evergreen Expansion Plans - Presented by Kristen Callihoo, Project Manager and George Berry, Architect

Kristen Callihoo and George Berry presented information and drawings of the expansion plans for both Pine Valley Lodge in Hinton and Parkland Lodge in Edson. Mr. Berry explained there are certain modifications that need to be made to the Pine Valley Lodge, including installation of air conditioning, humidification system, full sprinkler system, and other safety details. He then spoke about the proposed room sizes and that the expansion will include a variety of units, and a full basement. There are funding details still being arranged and they await confirmation of potential grants, which should come sometime around February, 2015.

ACTION AND DISCUSSION ITEMS

Refer to the Standing Committee Meeting Agenda package for [November 25, 2014](#) for detailed background information on these decisions.

Community Committees

Mayor Mackin handed out Draft Terms of Reference (a copy of which is attached as Attachment #1 to these minutes) for the Hinton Recreation Centre Advisory Board. He indicated this committee would sit for a one-year term and hold bi-monthly meetings. He presented his goal that:

- (1) the meetings would enable stakeholders to meet to discuss efficiencies to improve the overall operations of the recreation centre;
- (2) the meetings would be a great conduit for citizens to obtain correct facts;
- (3) then communicate those facts back to the community.

There was consensus that Council direct Administration to come back to Council with terms of reference for the Hinton Recreation Centre Advisory Board to a regular council meeting for approval by the first quarter of 2015 (March 30, 2015).


Initial

Nuisance Bylaw 1009-1 for Council's General Understanding and Discussion

Ryan Alice reviewed the nuisance bylaw with council, including the definition of "nuisance". Mr. Alice explained the consequences of failing to comply with orders/tickets issued and appeal processes available to the ticket holder.

There was consensus that Administration come back to council with recommendations and enhancements as to where we can add objective metrics and measurables to Nuisance Bylaw 1009-1 to better enforce the bylaw.

Council was advised that Administration reviews bylaws periodically, especially when they affect the community. Council felt this needs to be reviewed as a priority item, and Administration advised it can be moved at the top of the queue.

The Deputy Mayor called for a short recess and the time was 5:34 pm. The meeting reconvened at 5:41 pm.

Land Sale Updates

Mindi Petkau, Land Coordinator, reviewed the information contained in her report included in the agenda package.

There was consensus to accept this report for information.

Athabasca Riverfront Park Committee Letter to Council Aug. 8, 2014

Council discussed this item and several comments were provided around:

- if Council felt they had been given information on options for the park's location;
- the issue of the West River Road residents respecting the location chosen by the committee;
- whether Council supported the concept of a riverfront park;
- where on Council's priority list did the park rank;
- where funds would come from to pay for the park.
- agreement that the work that had been done to date by the committee was greatly appreciated;
- a suggestion made to have the Riverfront Park Committee meet with Council

There was consensus that Council gives support on the concept of the riverfront park.

That Council directs Administration to invite the Riverfront Park Committee to come as a delegation to speak to council at an extra Standing Committee meeting.

ADDITIONAL INFORMATION

Urgent Matters from Council and Town Manager

The Mayor provided a report on his recent attendance at the Fall AAMDC convention. He was an invited guest of Yellowhead County. He stated the break-out sessions were good; Yellowhead County and Hinton were highlighted as having a very strong relationship, overall a very good meeting; good chance to network with the Yellowhead County councillors.

The Town Manager stated that a load of salt and sand mix has again been deposited at the curling rink and residents are free to help themselves to this mixture for their sidewalks.


Initial

Executive Assistant Logistics Information

Upcoming events logistics were discussed.

IN CAMERA (if necessary)

G. BARROW - That Standing Committee move in camera.

Carried

The time was 6:45 p.m. The Deputy Mayor called a short recess and the meeting reconvened at 6:50 p.m.

M. MICHAELS - That Council extend the time for the Standing Committee Meeting beyond 3 hours.

Carried

The time was 6:59 p.m.

M. YOUNG - That Standing Committee revert to regular session.

Carried

The time was 7:24 p.m.

ADJOURNMENT

G. BARROW - That Standing Committee Meeting of Council adjourn.

Carried

The time was 7:25 p.m.



Deputy Mayor



Director of Corporate Services

ATTACHMENT TO
STANDING COMMITTEE
MINUTES DATED
NOV. 25, 2014.

DRAFT - Terms of Reference

NAME OF COMMITTEE:

Hinton Recreation Centre Advisory Board

KEY DUTIES / OUTCOMES / PURPOSE / MANDATE:

- Improved communications and interactions between key stakeholders of the recreation centre
- Enhanced efficiencies of the recreation centre operations through open dialogue
- Dialogue between the community and the recreation centre to review programming and overall recreation centre utilization
- Act as a conduit for recreation centre information to the community and vice versa
- Advise on issues as requested by Council

TYPE OF COMMITTEE: (advisory, task etc.)

- The Hinton Recreation Centre Advisory Board will act in an advisory capacity to the Town Council and Administration

MEMBERSHIP COMPOSITION:

The Advisory Board shall consist of up to five (5) members who shall be appointed by Council and will be structured as follows:

- 2 Council Members
- 3 member of the community-at-large
- Town of Hinton Administration acting in a support (non-voting) capacity including the Director of Community & Protective Services and/or the Recreation & Culture Manager

DURATION OF SERVICE:

- Terms of reference and effectiveness of the Committee evaluated annually by membership and Council

MEETINGS:

- At minimum 6 meetings per year (bi-monthly)

RESOURCES:

- Town of Hinton Administration including but not limited to the Director of Community & Protective Services and Recreation & Culture Manage

