



**Community Engagement & Accountability Committee
AGENDA**

11:00 AM - October 8, 2014

Committee Room

PURPOSE: This advisory committee, as individuals and collectively, will gather public input and share information to effectively advance the CSP and Governance; as well as ascertain and represent the overall collective interests of the Hinton Community

Page

ORDER

ADOPTION OF AGENDA

DELEGATIONS AND PRESENTATIONS

1. Chamber of Commerce - Brian LaBerge and Natalie Charlton
2. Living Wage - Matthew Young

ADOPTION OF MINUTES

- 3 - 6
1. Regular Meeting Minutes - September 10, 2014
ACTION: That the CEAC Meeting Minutes of September 10, 2014 be adopted as presented

ACTION ITEMS

1. Listening Group Reports
What are you hearing in the community? Who have you been talking to?
 - Recreation & Culture (Scott & Doug)
 - Education, Wellness & Social Supports (Fiona & Kathy)
 - Governance & Partnerships (Garth & Scott)
 - Local Economy (Gerry & Albert)
 - Natural & Built Environments (Jen & George)
- 7 - 10 2. Interim Status Report from Partners on 2013-2015 Priority Strategies
3. Next Steps re Highway Corridor Study
- 11 4. Review and Update Delegation Invitation List (All Members)

INFORMATION ITEMS

COMMUNITY PULSE

COMMUNITY ENGAGEMENT & ACCOUNTABILITY MEETING

DATE: October 8, 2014

COMMUNICATION ACTION

Was there anything decided or discussed today that should be communicated? If so, how, when and by who?

NEXT MEETING

1. Next Meeting Dates (proposed):
 1. November 13, 2014
 2. December 11, 2014
 3. January 15, 2015

ADJOURNMENT



TOWN OF HINTON
Community Engagement & Accountability
Committee Room
September 10, 2014

PRESENT: Garth Griffiths, Fiona Murray-Galbraith, Jack Williams, Shirley Caputo, Scott Sunderwald, George Higgerty, Albert Ostashek, Ron McKay, Councillor Matthew Young

ABSENT: Gerry Brandt, Kathy Rees, Jennifer Norquay, Doug Heine, Councillor Dale Currie

SECRETARY: Rhonda West/Lil Wallace

ALSO PRESENT: Laura Howarth – Director of Community & Protective Services

ORDER

Chairman Garth Griffiths called the Regular Meeting of the Community Engagement & Accountability Committee (“CEAC”) to order. The time was 11:07 a.m.

ADOPTION OF AGENDA

HIGGERTY - That the Agenda for the September 10, 2014 Meeting of CEAC be adopted as presented.

CARRIED

ADOPTION OF MINUTES

MURRAY-GALBRAITH – That the CEAC Minutes of April 23, 2014 be adopted as presented.

CARRIED

ACTION ITEMS

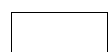
1. Council/CEAC Collaborative Model

The model that was approved by Hinton Town Council on June 3, 2014 was presented to the group for review.

SUNDERWALD - There was consensus that CEAC accept the Council/CEAC Collaborative Model as presented.

2. Interim Status Report from Partners on 2013-2015 Priority Strategies

The interim report and update was reviewed by members of CEAC. The final report will be provided to CEAC in February, 2015. It was noted that on Strategy 13 that the town is not the lead partner on this; chamber needs to report; **Garth offered to speak to Brian LaBerge (lead partner) to get an update report from him for the group.**



Initial

Garth would like to see the highway corridor study brought back into discussions. **Garth requested to add this as an agenda item and to look at having someone come speak to it to let the group know what they are doing, what's happening.**

There was consensus that the interim report from the implementing partners be reviewed once again at the October meeting in order to review the reports from all implementing partners.

3. Term Expiration and Membership Recruitment

The group reviewed the terms expiring in 2014. **Laura asked group to go out into the community and talk to people to recruit people.**

There was consensus that the item is accepted for information.

4. Communicating the Outcomes & Measures Report

Garth asked if Emily could begin a draft communication re outcome measures, website and launch of new logo/Hinton 2040. **Garth & Scott will meet with Emily and put something together to bring back to next meeting.**

Albert gave a brief update of what the Chamber has been doing including working with Town on offsite levies. **Garth would like to have Chamber come talk to the group. Albert will speak to Brian to see if that's possible.**

5. Listening Group Reports

Scott feels these reports have been light and this is an extremely important message to get across to the group. **Request to put Listening Group Reports as first action item on the agenda and that CEAC members bring 3 or 4 items that you have been hearing, talking about and good news items.**

Recreation & Culture (Scott, Doug) – Scott noted that the North American Biathlon will be taking place in March and will be a big event. He receives a lot of questions about the land use framework matter. Scott reported that preliminary planning has started and there will be a lot of communication about the planning in the next three years. He noted that it is a massive plan for us and how we fit into the plan affects tourism and the economy. He noted that CEAC might be a focus group that could contribute.

Garth asked about Stuart Taylor running for the Wildrose Party – what does that mean for our town? He indicated that there is discussion in the community about that topic.

On the subject of the participatory budget, Garth noted that there is a feeling that it is not a big deal, no one believes it. Councillor Young advised that it is a new concept and anything new takes time to get going.

Garth continues to hear talk about Baker Street and questions as to what is going on? Albert confirmed there are commitments from both parties (builders) involved. Matthew noted that it is now up to the builders to get things going.

George Higgerty left at 12:45 pm.

Initial

Education & Wellness (Kathy, Fiona) – proposed meeting had to be rescheduled. Fiona reminded everyone about the Hinton Healthcare Foundation golf tournament coming up. She advised that four (4) options have been developed for a heliport - 2 onsite and 2 offsite. Erica Button will be nominated for the rural physician award for her work in obstetrics.

Governance & Partnerships (Garth, Scott)

Local Economy (Gerry, Albert) - Albert is hearing concerns with housing prices down the road since biggest developer ceased house construction now; Chamber Commerce getting phone calls re living wage concerns; what happens if that becomes widespread; food prices, local economy problem already with people going out of town to shop.

Garth asked if Qualico pulls out what does that mean to the community? There was clarification that it was the builder that pulled out and not Qualico.

Natural & Built Environments (Jennifer, George) – Garth noted a great job on repairing the Beaver Boardwalk, lawns mowed well and good job with tree planting program by the Town; Scott is encouraging people to start replanting Douglas Fir trees which are native to the area; Matthew advised that for Christmas they want to have every tree lit up, a skating rink open and firepit area in the Green Square area;

On the matter of the Highway Signage Corridor Councillor Young advised that Council is wanting feedback from CEAC members; forward the Task Committee report to Council; Council would also like feedback on the MDP/LUB from CEAC members; Council is also working on encroachment agreement revision, rental suites in basements for seniors to help offset the cost of homecare, a draft for the photo radar money policy with revised percentages and that Innovista Phase II should be closing any day and Phase III as well in the near future;

Fibre optics – Matthew encouraged citizens to get the drop put in at their home; Hinton will be one of the few communities with high speed fibre optic; any repairs done not done in the fall will be followed up and completed in the spring; commercial drops are free as well.

6. Review and Update Delegation Invitation List

There was consensus to accept the delegation invitation list for information.

INFORMATION ITEMS

COMMUNITY PULSE

NEXT MEETING

The next meetings of CEAC are scheduled for October 8, 2014, November 13, 2014 and December 11, 2014 at 11:00 a.m.

Initial

ADJOURNMENT

OSTASHEK - That the Regular Meeting of CEAC adjourn.

CARRIED

The time was 1:16 p.m.

Chairman

Director of Community &
Protective Services

Initial

Interim Status Report for Hinton's Sustainability Priorities and Strategies (2013-2015)

CEAC Priority	Lead Facilitating Partner	Desired Outcomes	Status
CULTURE & RECREATION			
Performing Arts Centre	Town of Hinton Laura Howarth	A Multi-purpose performing arts facility available for use by all people is constructed and open to the public and performing groups in Hinton and area.	<ul style="list-style-type: none"> New financial parameters of \$1.15M were established by current Council with consideration of more available funding pending a Council approved business case from anyone wanting to collaborate with the Town. Mutual willing efforts have been exhausted with the Hinton Training Centre to explore accommodating the addition of a performing arts space in their proposed \$75 million expansion. Ongoing discussions with Break-a-Leg Theatre are yielding a possible partnership. A status update was presented to Standing Committee of Council on June 10, 2014 with continued commitment to work to merge Town and BAL Theatre interests in an efficient way on one site. This may come back for Council consideration in Fall 2014.
Athabasca River Waterfront	Town of Hinton Wendy Jones	Day use waterfront area with viewpoints, trails, boat launch and interpretive media is constructed and open to the public	<ul style="list-style-type: none"> Athabasca River Front Committee established with terms of reference and project work plan. Next Steps: Define priorities for site development in 2014, Public Engagement/Stakeholder Meeting, Incorporate committee as a society and set up bank account for fund raising initiatives and grants – COMPLETED
Indoor Recreational Facility	Town of Hinton Laura Howarth	The Dr. Duncan Murray Recreation Centre meets the needs of, and is supported by, the community through phased upgrades as per the Barr Ryder Report (i.e. pool first).	<ul style="list-style-type: none"> Field investigations (geotechnical and structural) are complete showing confirmation that expanding the footprint of the current centre anywhere along the Learning and Leisure Corridor is feasible. A project work plan will be presented to Council by late Fall 2014 maintaining the site location as indicated in Option F of the Barr Ryder Report. In the meantime, the following action is put on hold: project plan will be framed for Council approval (early/mid 2014) and prepare for 2017 plebiscite to ensure more solid scope/costing, third party contributions and community engagement.

EDUCATION & WELLNESS			
Post-Secondary Education & Training Campus	Grande Prairie Regional College Renee Laboucane	Construct or establish long-term access to a facility which serves the needs of the region and is a regional post-secondary education hub for life-long learning, and a business advisory/economic development service centre/hub	<ul style="list-style-type: none"> • In discussions with Alberta Infrastructure and Advanced ED regarding future space requirements. • Continues to offer full & part-time programming. • GPRC and GYPSD are developing dual credit options for high school students. • Workforce Training and Trades Training opportunities are expanding
Programming Partnerships for Post-Secondary Education	Grande Prairie Regional College Renee Laboucane	<ul style="list-style-type: none"> • Increased enrolment in current programs • Growth in the number of affordable, accessible, regionally delivered programs • Improved transition rates of residents entering post-secondary education • Number of education partnerships 	<ul style="list-style-type: none"> • Partnership with Northern Lakes College to host Boomtruck Crane Operating program Sept 2014 • Partnership with Lakeland College to host Gas Process Operator Program • Continue to expand and add specialization on regularly delivered programs such as Office Administration, and University Transfer. • Partner with Alberta Works and local industry for the delivery of Class 1 and industry readiness programs. • Partner with high schools to support and create awareness for students interested in entering post-secondary • Worked with Chamber of Commerce regarding Trades Training needs assessment.
Long Term Care Facility	Alberta Health Services Fiona Murray-Galbraith	<ul style="list-style-type: none"> • A wide array of quality health services will be accessible to meet the needs of the citizens of Hinton 	<ul style="list-style-type: none"> • Strives to be an inclusive and socially diverse community of staff within the community of Hinton. Hinton Healthcare Centre also
Housing Demands for Availability & Variety	Town of Hinton Kimberley Worthington	<ul style="list-style-type: none"> • Encourage the developers to build towards an inclusive community • Increase variety of housing choice • support perpetually affordable housing project • support “social” housing project like happy creek • market town owned land for “affordable” homes • promote seniors/grade level developments • further implement IHS through the support of 	<ul style="list-style-type: none"> • Update and enhance the secondary suites/garden suite policy (options for seniors): Will brief town council in conjunction with housing plan work. Town has progressive regulations for these; need to define further areas for enhancing with council. 2014 06 24: Referred to Council's strategic workshop or the next quarterly review date for discussion if further work is required • Work with all developers to ensure they are engaged and ready to support the housing needs of the community: 1. Market level residential lot supply advancing with 120 lots now as per dashboard report. Baker Street will introduce more "affordable" market housing for purchase and rent. Habitat offering Hinton perpetually affordable mortgaged duplexes. 2. Non-market solutions being advanced with housing plan, PAH Co-op work and mortgage assistance concepts. 3. Tracking provincial housing funding for subsidized rental, etc. opportunities.

		developers	<ul style="list-style-type: none"> • Address the outstanding concerns with some of our large mobile home parks (look at options): Meeting with Hillcrest and Parklane mobile home park owners scheduled for May 6/14. Volunteer development support for tenants wishing to organize tenants association provided; however little action to advance that organization. • Explore community-based options to open up home ownership opportunities/affordability options (community housing model - mortgage supports): (a) Cooperative housing group working a business plan, a concept, site selection, etc. with CMHC funding (by June/14); (b) Placing 14 Habitat units for 2015 plus build in progress. (c) Some research done on other actions like mortgage assistance to be advanced by 2014+ housing plan approval.
Centre of Excellence for Medical Research & Procedures	Alberta Health Services Fiona Murray-Galbraith	<ul style="list-style-type: none"> • A wide array of quality health services will be accessible to meet the needs of the citizens of Hinton 	<ul style="list-style-type: none"> • Hinton Healthcare Centre currently offers the following regional health programs: <ul style="list-style-type: none"> ✓ Primary Stroke Centre, ✓ CT Scan services, ✓ Mobile MRI services, ✓ Mobile Dialysis services, ✓ Community Cancer Clinic, ✓ Surgical Program, ✓ Endoscopy Program, and ✓ Various Visiting Specialist programs.
LOCAL ECONOMY			
Entrepreneurship & Small Business Development	Chamber of Commerce Natalie Charlton	<ul style="list-style-type: none"> • Fill 5 of the 10 current identified retail gaps • Business licenses up 10% (+/-80) • Support retention and expansion of business (ongoing Business Retention program) • Develop Stats (number of, for what, value) • Develop a business forum for education, resources, and networking • Retail food store growth by 20,000 square feet • Reduce overall consumer spending leakage by 20% 	<ul style="list-style-type: none"> • Albert & Gerry: The following CEAC members may want to seek an update from this lead facilitating partner to provide a status update at the October 8th meeting.

Expand Hinton's Regional Services	Chamber of Commerce Natalie Charlton	<ul style="list-style-type: none"> • Grow alternative medical options by 10% • Maintain our specialized medical services (machines & personnel) • Increased specialized medical services (machines & personnel) • Secure provincial funding for advancing medical facilities 	<ul style="list-style-type: none"> • Albert & Gerry: The following CEAC members may want to seek an update from this lead facilitating partner to provide a status update at the October 8th meeting.
Tourist Destination for Mountain Recreation & Leisure	Town of Hinton Kimberley Worthington	<ul style="list-style-type: none"> • A tourist destination for mountain recreation and leisure • Build Hinton as a renowned mountain bike destination with park and extensive trail system • Support and further develop Alberta Northern Rockies Tourism destination • Improve website • Improve relocation guide 	<ul style="list-style-type: none"> • Destination Management Plan development commencing Sept/14 and ought to identify stakeholder flavour for hotel levy.
Supply Real Estate for Commercial & Industrial Businesses	Town of Hinton Kimberley Worthington	<ul style="list-style-type: none"> • Adequate supply of residential land • Adequate supply of commercial land • Adequate supply of affordable housing • Land and real estate inventory database 	<ul style="list-style-type: none"> • Innovista – Phase 1: price reduced 25% mid Feb/14; reassessing further in Sept/14. Phase II sold with July/14 closing date. Phase III sold to Ever Enterprises with July/14 closing date

DELEGATION INVITATION LIST

CURRENT PRIORITY STRATEGIES		
PRIORITY	FACILITATING PARTNER	CONTACT NAME
Performing Arts Centre	Town of Hinton	Laura Howarth
Athabasca River Waterfront	Town of Hinton	Wendy Jones
Indoor Recreation Facility	Town of Hinton	Laura Howarth
Post-Sec Educ & Training Campus	Grande Prairie Regional College	Renee Laboucane
Post-Sec Program Partnerships	Grande Prairie Regional College	Renee Laboucane
Long Term Care Facility	Alberta Health Services	Fiona Murray-Galbraith
Housing Demands Avail & Variety	Town of Hinton	Kimberley Worthington
Centre of Excellence Med & Learn	Alberta Health Services	Fiona Murray-Galbraith
Entrepren & Small Bus Devel	Hinton & Dist Chamber of Comm	Brian LaBerge ✓
Expand Regional Services	Hinton & Dist Chamber of Comm	Brian LaBerge ✓
Tourist Destination Rec & Leisure	Town of Hinton	Kimberley Worthington
Supply Real Estate Comm & Indus	Town of Hinton	Bernie Kreiner

DELEGATIONS OF GENERAL INTEREST		
TOPIC	ORGANIZATION	CONTACT NAME
Growing Great Kids		
Post Secondary Institution	GPRC	Renee LaBoucane
Regional Update	Province of Alberta	Robin Campbell
Regional Update	Government of Canada	Rob Merrifield
Challenge in the Rockies	Hinton Minor Hockey	Bill MacDonald
Highway Corridor Study	Town of Hinton	Jamal Nasrabadi

NEXT THREE DELEGATIONS TO RECEIVE INVITATIONS		
MEETING DATE	PRIORITY / TOPIC / ORGANIZATION	CONTACT NAME
November 13 th	Health Care	Fiona Murray-Galbraith / Chief of Staff
December 11 th	Tourism Destination Region	Kimberley Worthington
January ____		