



TOWN OF HINTON
Regular Council Meeting
June 17, 2014

PRESENT: Deputy Mayor Glen Barrow, Councilors Dale Currie, Ryan Maguhn, Stuart Taylor, Marcel Michaels, Matthew Young

ABSENT: Mayor Rob Mackin

SECRETARY: Rhonda West – Legislative & Administrative Services Coordinator

ALSO PRESENT: Bernie Kreiner - Town Manager

Mike Schwirtz – Director of Infrastructure Services

Laura Howarth – Director of Community & Protective Services

ORDER

Deputy Mayor Glen Barrow called the Regular Council meeting to order. The time was 4:58 p.m.

ADOPTION OF AGENDA

CURRIE- That the agenda of the Regular Council Meeting held June 17, 2014 be adopted as presented.

Carried

CITIZENS "MINUTE WITH COUNCIL"

Randy Smith, Services for Individuals and Families Coordinator, provided an update on Seniors' Week in Hinton. Hinton ranked #1 in Alberta for having the most scheduled events for seniors with a total of 12. There were 1038 participants for the whole week noting that 23 people attended every event. Gertie Maglis was the winner of the VIA Rail trip draw. Deputy Mayor Glen Barrow thanked Randy for organizing all of the events and indicated that he had heard a lot of good things about all of the events.

Don Engerdahl, Arts and Culture Coordinator, spoke to Council about the Hinton Community Calendar which is a resource tool for non-profit organizations and citizens of Hinton and encouraged everyone to check out the website. Don indicated that the goal was to increase usage of the community calendar and create awareness of it. He noted that it's easy and it's free.

Lou Franche spoke to Council about the lack of retail options in town particularly for groceries. He inquired about the land that Loblaw had purchased and whether the Town is urging them to locate in Hinton. Mr. Franche requested that Council contact such companies to say we welcome you to our community. Deputy Mayor Barrow thanked Mr. Franche for his concerns, indicated that Council is dedicated to working towards bringing more business to town and that the Town would be getting back to him about his inquiry.

Ed Borysko, a resident on Maple Drive, came to Council about his fence encroaching on town property. He agreed the fence is encroaching and advised that he has been told that he needs to move the fence. He does not agree on the need to move the fence. Councillor Young asked for


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his contact information and offered to help resolve the matter by scheduling a meeting with him and Town planning department representatives.

MICHAELS – That Council refer the question of policy on encroachment fees and rental rates at a Standing Committee for review.

Carried

DELEGATIONS AND PRESENTATIONS

Duke of Edinburgh Award Program Information

Constable Deanna Alford with the local RCMP spoke to Council about the Duke of Edinburgh Award Program. Deputy Mayor Glen Barrow presented the award recipients their certificates and pins for successfully completing the bronze program. This year's recipients included: Daniel Kadatz, Jellina Duncan, Rhianna Bancroft, Gabriel Corbeil, Janell Uden, Timmo van Klaveren and Jenna Bertoncini. Please visit <http://www.dukeofed.org/ab> for more information.

COUNCIL MINUTES FOR ADOPTION

1. Standing Committee of Council Minutes – May 27, 2014
2. Standing Committee of Council Minutes – June 10, 2014
3. Regular Meeting of Council Minutes – June 3, 2014

MAGUHN - That the Minutes listed above be approved as presented.

Carried

ACTION ITEMS

Refer to the Regular Council Meeting Agenda package for June 17, 2014 for detailed background information on these decisions.

1. Award of Hardisty Lift Station Construction Contract

Wendy Jones, Capital Projects and Construction Manager, presented a report to Council on the tendering of the Hardisty Lift Station. The current facility processes waste prior to sending it to the lagoons has reached its full life cycle and no longer safe to conduct maintenance. She further advised that any type of upgrades would be a poor investment in the current facility.

CURRIE - That Town Council:

Approve the project called Hardisty Lift Station – Construction as identified in the 2014 Capital Budget (line 55) from “conceptual” to “approved project” status, amending the budgeted amount to \$4,533,000 (was \$3,500,000), with the additional funding coming from the Water and Sewer Major Reserve (CR52).

Carried

CURRIE - That Town Council award the tender received for the Hardisty Lift Station dated May 27, 2014 that closed on June 2, 2014 to Westpro Infrastructure Ltd. in the amount of \$3,838,300.

Carried


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1. Award of Truck Fill Station Construction Contract

Wendy Jones, Capital Projects and Construction Manager, presented a report to Council on the proposed Innovista Truck Fill Station including a tender recommended to be awarded. Council members expressed concern over the price of the new facility and whether there was a need in the community for such an expense when the current facility is servicing existing clientele.

TAYLOR - That Town Council direct administration to: a) explore other delivery model options of this service and b) investigate options to make current facility more efficient.

Defeated

MAGUHN – That Council accept the report as information.

Carried

3. Development Agreements

Bernie Kreiner, Town Manager, presented a report to Council requesting that, on standard Development Agreements, that signing authority be delegated to the Town Manager. The request is an effort to help shorten timelines for developer projects.

MAGUHN - That Town Council delegate signing authority to the Town Manager for all Development Agreements that:

- meet the Town’s Minimum Engineering Design Standards; or
- where discretion has been granted to the satisfaction of the Developer and the Town Engineer; or
- where Council has previously approved a change to standards.

Carried

4. Mobile Device / Bring Your Own Device Usage Policy #097 and Electronic Network Policy #001

Town Manager, Bernie Kreiner, advised Council that changes have been made to the wording of the policy, specifically to sections 4.1(a) and 4.2(b) relating to privacy expectations as requested by Council at the June 10, 2014 Standing Committee meeting.

YOUNG - That Town Council approves the Mobile Device / Bring Your Own Device Usage Policy #097.

Carried

CURRIE - That Town Council approves the revised Electronic Network Policy #001.

Carried

5. Clothing Policy #006

Rhonda West, Legislative & Administrative Services Coordinator, forwarded the consensus of Council from the June 10, 2014 Standing Committee meeting with respect to Council's clothing allowance under the policy.

YOUNG - That in an effort to better control costs within the legislative budget, members of the 2013-2017 Hinton Town Council will refrain from claiming the \$125 clothing credit allowed under section 4(b) of Policy #006.

Carried

6. Appointment of Interim Town Manager

Rhonda West noted to Council that the Town Manager position will become vacant effective July 23, 2014 due to the retirement of current Town Manager, Bernie Kreiner. The *Municipal Government Act* requires that a person or persons must be appointed to the position of Town Manager by Council.

MICHAELS - That Council appoint Mike Schwirtz as Interim Town Manager commencing July 23, 2014.

Carried

INFORMATION ITEMS

1. Council Information Package #1 - previously circulated June 4, 2014
2. Council Information Package #2 - previously circulated June 11, 2014

TAYLOR - That Council Information Packages #1 and #2 be accepted for information.

Carried

REPORTS FROM MAYOR, COUNCIL, TOWN MANAGER

1. Council Reporting (Training/Conferences/CEAC, Listening Teams, All Other Committees)

Councillor Matthew Young reported:

- Couch surfing at the mall was fun and a good event
- Job Fair this past weekend at the mall; good cross section of businesses in attendance;
- Was a judge of the Handy Man Challenge; grand champion was Happy Creek Estates; people's choice was the crooked playhouse; great event

Councillor Stuart Taylor reported:

- Handy Man challenge is a great event and good to see community raise money for Habitat
- Went on a tour of the health centre; understood the services provided and needed
- Attended the Council developer's meeting;
- Learned about the Edson model of Take It or Leave It and good job to Marcel for organizing everything

Councillor Dale Currie reported:

- Safety night brought a lot of citizens into the arena

Councillor Ryan Maguhn reported:

- Attended Family Health and Safety Night with the Hinton Policing Committee;
- Attended the Safeway Walk for Muscular Dystrophy – good community event


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- Hinton Policing Committee meeting – the group has decided not to attend the registration fair in the fall; will try a different approach and get some community involvement at the mall instead

Councillor Glen Barrow reported:

- Spoke at senior's week with Randy Smith
- Attended the school bus rodeo at the mall parking lot
- Kudos to volunteers of kids triathlon
- Good turnout at the Family Health and Safety Night
- Attended the Hinton Policing Committee meeting and Fire Department carwash for Muscular Dystrophy
- Attended at the Community Garden Grande Opening
- Positive meeting with the Health Minister
- Mayor's Charity Golf Tournament is August 9th with United Way as the charity

Councillor Marcel Michaels reported:

- Attended Community Futures meeting; AGM coming up on Thursday;
- Encouraged people to attend the meeting on June 24th as Take It or Leave It will be on the agenda for discussion

2. Town Manager Report

Town Manager Bernie Kreiner reported:

- Town staff and family BBQ on the 27th; encouraged council to attend;
- Contractors are installing fibre optic throughout the Town; the key contact is Jamal Nasrabadi;
- Library is running movie days in the middle of each week for children;
- LUB and MDP process moving along; request for public input will come over the summer;
- Qualico Developments has signed a delay agreement with the Town for 1 year for their current subdivision application and have until the spring of 2015 to initiate that subdivision

MOVE IN CAMERA

MICHAELS - That the Regular Council meeting move in camera.

Carried

The time was 7:06 p.m.

MICHAELS - That Regular Council meeting revert to regular session.

Carried

The time was 7:31p.m



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ADJOURNMENT

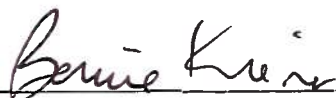
YOUNG - That the Regular Meeting of Council adjourn.

Carried

The time was 7:32 p.m.



Deputy Mayor



Town Manager