



TOWN OF HINTON
Community Engagement & Accountability Committee
Organizational Meeting
November 12, 2013

PRESENT: George Higgerty, Kathy Rees, Garth Griffiths, Jennifer Norquay, Scott Sunderwald, Albert Ostashek, Fiona Murray-Galbraith, Doug Heine

ABSENT: Jack Williams, Shirley Caputo, Ron McKay, Gerry Brandt, Councillors Dale Currie and Matthew Young

SECRETARY: Wendy Anderson

ALSO PRESENT: Laura Howarth – Director of Community & Protective Services

ORDER

Garth Griffiths called the Organizational Meeting of the Community Engagement & Accountability Committee ("CEAC") to order. The time was 6:39 p.m.

ADOPTION OF AGENDA

MURRAY-GALBRAITH – That the Agenda for the 2013 Organizational Meeting of November 12, 2013 be adopted as presented.

Carried

ELECTION OF CHAIR

1. **Nomination(s) and Voting**

Laura Howarth called for nominations to be put forward for the election of Chair for CEAC. The following names were submitted for consideration:

Fiona Murray-Galbraith nominated Garth Griffiths; Garth Griffiths accepted the nomination.

By acclamation Garth Griffiths was elected Chair of CEAC to November 1, 2014.

Garth Griffiths assumed the duties of the Chair.

ELECTION OF VICE-CHAIR

1. **Nomination(s) and Voting**

Garth Griffiths called for nominations to be put forward for the election of Vice-Chair for CEAC. The following names were submitted for consideration:

Fiona Murray-Galbraith nominated Scott Sunderwald; Scott Sunderwald accepted the nomination.


Initial

By acclamation, Scott Sunderwald was elected Vice-Chair of CEAC to November 1, 2014.

GENERAL ORIENTATION INFORMATION

1. Community Sustainability Plan Backgrounder

Scott provided the history of the Community Sustainability Plan (CSP) to the group and described the difference between a Municipal Sustainability Plan and a Community Sustainability Plan (boundaries). The Citizens Advisory Group (CAG) was engaged in a two year process developing the plan and they were very thorough. The CSP is the guiding document of CEAC; the priorities originated from the plan. It is CEAC's responsibility to ensure that the plan is being followed as well ensure that it stays relevant and alive by engaging the community to gather citizen feedback on what is required to improve our community.

2. Bylaw 1070-2 Terms of Reference

Referred to the January 2014 meeting.

3. CEAC 2-Year Cycle

Referred to the January 2014 meeting.

4. Communications Plan

Referred to the January 2014 meeting.

5. Current Priorities

Referred to the January 2014 meeting.

6. Meeting Logistics

- Time: There was consensus that meetings will be held at 3:00 PM on Thursdays.
- Business Cards: Request for business cards: Albert Ostashek, Garth Griffiths, George Higgerty, Jennifer Norquay, Fiona Murray-Gailbraith, Doug Heine

ADJOURNMENT

HEINE - That the Organizational Meeting of CEAC adjourn.

CARRIED

The time was 6:48 p.m.


Chairman


Director of Community &
Protective Services


Initial