



TOWN OF HINTON
Standing Committee of Council Meeting
November 5, 2013

PRESENT: Mayor Rob Mackin, Deputy Mayor Dale Currie, Councillors Ryan Maguhn, Glen Barrow, Marcel Michaels, Stuart Taylor and Matthew Young

ABSENT: N/A

SECRETARY: Rhonda West – Legislative & Administrative Services Coordinator

ALSO PRESENT: Bernie Kreiner - Town Manager
Denise Parent - Director of Corporate Services

ORDER

Deputy Mayor Dale Currie called the Standing Committee Meeting to order. The time was 6:14 p.m.

ADOPTION OF AGENDA

There was consensus to accept the Standing Committee Meeting Agenda of November 5, 2013 as amended with the addition of an item as follows:

Action Item #3 – Municipal Planning Commission

ACTION ITEMS

Refer to the Standing Committee Meeting Agenda package for November 5, 2013 for detailed background information on these decisions.

Briefing on Off-Site Levies

Jean Anne Fraser, Director of Planning & Technical Services, presented council with an update with respect to off-site levies.

A short recess was called at 7:36 pm. The meeting reconvened at 7:44 pm.

“In Camera Agenda” Process

Denise Parent, Director of Corporate Services presented council with an overview. Two matters for review and discussion were a) procedure for distribution and b) preparation time required for councillors. Councillors are responsible to keep in confidence all In Camera information and discussions.

There was consensus to maintain electronic distribution to council members with upgraded security features (ie. Skydrive) with a notification system.


Initial

Municipal Planning Commission

Councillor Young discussed the idea of bringing back a Municipal Planning Commission.

There was consensus to direct administration to provide a flow chart of process of: a) development permit application and b) subdivision application for review with developers and stakeholders.

Councillor Young thanked Jean Anne for her presentation on off-site levies.

ADDITIONAL INFORMATION

Urgent Matters from Council and Town Manager

Councillor Dale Currie confirmed that he would be attending the Historical Society AGM.

Executive Assistant Logistics Information

No upcoming events logistics were discussed.

IN CAMERA (if necessary)

BARROW - That the Standing Committee meeting move in camera.

Carried

The time was 8:23 p.m. and a short recess was called. The meeting reconvened at 8:32 p.m.

BARROW – That the time for the Standing Committee meeting be extended.

Carried

The time was 9:10 p.m.

YOUNG - That the Standing Committee meeting revert to regular session.

Carried


The time was 9:36 p.m.

ADJOURNMENT

TAYLOR - That Standing Committee Meeting of Council adjourn.

Carried

The time was 9:47 p.m.


Deputy Mayor


Director of Corporate Services

Initial