



**Town of Hinton  
Standing Committee MEETING  
Agenda  
October 8, 2013 - 11:30 AM  
Committee Room, Hinton Government Centre**

**TOWN COUNCIL MISSION**  
***Council serves the interests of our citizens  
to enable our community to reach full potential.***

Page

**ORDER**

1. Call to Order

**ADOPTION OF AGENDA**

1. Standing Committee Agenda - October 8, 2013

**ACTION ITEMS**

1. Off-Site Levies/Developer Contribution Fees and In-Fill Development Policy  
- verbal update by Jean Anne Fraser
2. Return of Town of Hinton property by councillors - verbal by Rhonda West
- 2 - 3 3. Coffee with Council/Minute with Council reflection and feedback
- 4 - 5 4. Post-Secondary Education Facility Work Group - verbal update by Bernie Kreiner

**ADDITIONAL INFORMATION**

1. Urgent Matters from Council and Town Manager
2. Executive Assistant Logistics Information

**IN CAMERA (if necessary)**

1. Negotiation Matter (FOIP)

**ADJOURNMENT**

1. Adjournment



## TOWN OF HINTON REPORT TO STANDING COMMITTEE

Date: October 4, 2013

TO: Standing Committee Meeting of Council – October 8, 2013

FR: Lil Wallace

RE: ***COFFEE WITH COUNCIL and MINUTE WITH COUNCIL***  
**Request for Reflection and Feedback**

1. “Coffee with Council” and “Minute with Council” were established by consensus of Council at the Standing Committee Meeting held August 14, 2012.

See attachment #1 for minutes of that meeting.

2. **Administration is seeking the outgoing council’s reflection and feedback on these two initiatives and whether continuation of same is felt to be worthwhile to recommend to the incoming council.**

*Lil Wallace*

Executive Assistant

Attachment #1 - Standing Committee Minutes dated August 14, 2012

There was consensus to support this plan in the following ways:

• By Council committing to continue this for the remainder of this council's term of office (to October, 2013) at which time the new council would review the following changes in Council meeting structure:

- ① - A half hour "Coffee with Council" prior to Regular Council meetings (Mayor/Deputy mandatory attendance, rest of Council preferred, but not required);
- ② - An expanded delegation period at the beginning of each Council meeting to provide another method of citizen input—presenting input, ideas, concerns questions and answers on any topic applicable to the municipal government; (MINUTE WITH COUNCIL)
- By being explicit in their reasons when making decisions at the Council table, linking them to the CSP when explaining them to the public and media; and
- By establishing which issues need substantial public engagement or communication early, so as to allow for adequate time to carry out the process;
- By continuing to role model good communications and public engagement processes (ie. Using core messaging);
- By continuing to be aware of the importance of their communications role both formally at council meetings and informally with constituents and listening teams—looking for ways to engage constituents where they meet/spend time; and
- By approaching the communications coordinator for assistance, if necessary, with communications planning/delivery or public engagement processes for the public.

Respecting the suggested "question and answer" period for the media being added to the agenda at the end of each Council meeting no change to the existing process was made.

Consensus is this is to continue as an informal question & answer period in which the Mayor is the official spokesperson so questions are to be directed to him; he can then defer them to specific councillors if warranted.

**IN CAMERA (if necessary)**

**R. MAGUHN - That the Standing Committee move in camera.**

The time was 1:08 p.m.

**Carried**

  
Initial

**Bernie Kreiner**

○ Council  
S/C.

Blh

**From:** Bernie Kreiner  
**Sent:** October-03-13 3:19 PM  
**To:** Kimberley Worthington  
**Subject:** RE: PSE

To facilitate a verbal update

My discussion earlier this week with Don Gnatiuk indicates as follows:

- Political messages are to continue to pursue Hinton Training Centre for short and long term space solutions for Hinton's Post secondary facility.
- The Provincial Advanced Ed Department has not responded to the GPRC business plan to serve the Yellowhead region.
- The provincial administration of AE Dept is focussed on monitoring and supporting financial cut-back challenges faced by all post-secondary institutions, and are not at this time open to new creative physical solution partnerships, although the politicians and GPRC Board still expect these.

My discussion with Bryan Gouthro re this matter indicates:

- The political effort to date has been minimal by GPRC Board/President and he believes GPRC needs to allow the local community to play a much bigger role in the advocacy, and is seeking support to do that.

**Bernie Kreiner**  
Town Manager  
Town of Hinton | Gateway to the Rockies



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**From:** Kimberley Worthington  
**Sent:** September-20-13 11:17 AM  
**To:** Bernie Kreiner  
**Cc:** Jean Anne Fraser  
**Subject:** PSE

Bernie

Here is a brief of my conversation with Renee.

- Since the action plan is a working document, not a governance document...it did not need approval from the board
- Not too concerned about CF not signing onto the action plan as CF will continue to remain engaged and are willing to help out
- Renee has developed the opportunity paper as per province's request and it is now at the board level for review
- GPRC is on track with their commitment to get to the province by the fall
- 35 students currently enrolled in the region (Hinton/Edson)

**Kimberley Worthington**  
Economic Development & Housing Manager

Kimberley - July 10 / 2013  
status.

**ATTACHMENT 2:**

**A NEW COMMUNITY LEARNING CENTRE FOR HINTON – ACTION PLAN**

In support of the Campus Alberta concept of accessible, affordable, and quality advanced learning opportunities for all Albertans

**GOAL/VISION**

*To support community, business, and industry with an expanded and relocated community learning centre through strong community partnerships and in the spirit of Campus Alberta.*

**STRATEGIES AND OBJECTIVES** (this plan may be multi pronged requiring a series of actions requiring political commitment)

Strategy—that the community, including industry, Community Futures West Yellowhead (CFWY), and municipal government stand behind Grande Prairie Regional College (GPRC) as the needs for improved space to deliver post-secondary educational opportunities in Hinton and area evolves. This work is done in a proactive way in response to evident growth in post-secondary learning demand, to address community need for an enhanced facility linked with business support services of CFWY, and to provide for accessible, affordable, and quality advanced learning opportunities for Hinton and region residents.

**BACKGROUND**

**Provincial context:**

***The Hinton Community Learning Centre aligns with Alberta Government Policy and Direction***

“ We will invest in Albertans’ in their sense of discovery, their entrepreneurial spirit and their dreams. We will pass these qualities on to our children, so they can make their futures even brighter.”

“Quality infrastructure in every community is helping local businesses grow and create jobs. And private sector job creation is the major contributor to Albertan’s quality of life.”

“Together, we will build a province where world-class, fully funded public services are there when you need them.”

***Premier Alison Redford’s State of Alberta Address October 24<sup>th</sup>.***

***The Hinton Community Learning Centre aligns with the Alberta Government’s Multiple Ministerial Actions by improving overall utilization of Provincial lands/facilities thru interdepartmental collaboration.***

Province has said build the business and prove a business case in order to gain support, it’s not about “build it and people will come”.

**Local context:** Current facility lacks wheelchair accessibility, campus feel, and space to provide trades training in support of local industry

This project has been discussed in Hinton since the mid 1990s. With a post-secondary needs assessment completed in 2009 by Yates, Thorn & Associates-- This plan’s adopted vision is “to create Campus Alberta West with a vibrant campus that delivers a range of programs critical to the future of Hinton and the West Yellowhead region: trades and technology, health professions, business , and eventually tourism and outdoor recreation ..... It will be located in Hinton’s Learning to Leisure Corridor, and shared services will include recreation, childcare and family support, parking and transit. Local industry and employers will be partners in new approaches that blend working and learning. The new campus will include a new facility to replace the current YREC building, and will eventually share facilities and services with a renovated, expanded and enhanced Hinton Training Centre.”

**REQUEST FOR ACTION:**

