



**Town of Hinton
HINTON MUNICIPAL LIBRARY BOARD
Regular Meeting
August 21, 2013**

4:15 pm, Teck Coal Room, Hinton Municipal Library

PRESENT: J. Kreiner, P. Latimer, J. Neale, P. Wilkinson.

EXCUSED: F. Hanington, J. Macridis, J. Waymark

RECORDER: J. Kreiner

ALSO PRESENT: H. Wilderdijk.

ORDER: Vice Chair Neale called the meeting to order. The time was 4:15 pm.

ADOPTION OF AGENDA:

WILKINSON – That the Agenda be adopted as printed.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES:

LATIMER – That the Minutes of the Board Meeting of July 17, 2013 be adopted as printed.

CARRIED UNANIMOUSLY

BUSINESS ARISING: None.

CORRESPONDENCE:

1. From YRL – YRL's 2013 Annual Report and 2013 – 2015 Plan of Service.

WILKINSON – That the correspondence be accepted for information.

CARRIED UNANIMOUSLY

REPORTS:

The Treasurer's Report was presented by H. Wilderdijk:

Total funds deposited to account to August 19, 2013 \$19,197.57

Total accounts payable for August 2013: \$ 2,891.00

WILKINSON - That we accept the Treasurer's Report and that the Accounts for August in the amount of \$2,891.00 be paid.

Secinded by Latimer.

CARRIED UNANIMOUSLY

Statistics for July 2013

- Memberships registered: 708
- Circulation to local users: 4,748 items
- ILL/Resource sharing: Loaned to other Libraries: 1,642 items; Borrowed for local patrons: 689 items
- Internet use: 266; CAP 106; Members 148
- Teck Coal room use: 35 hours, all at no charge
- Overdrive downloads of eBooks and audio books: 319

KREINER – That the Statistics be accepted for information.

CARRIED UNANIMOUSLY

Librarian's Report

The Summer Reading Program has come to an end. There was great participation at all the programs in both age groups. This year the big prize draw was for the children who sent pictures with Flat Stanley. Trasen Beier won a train trip to Jasper. Claire Cyr won the picture contest for the Adult Summer Program showing her favorite place to read.

- The Library is not immune to vandalism. First a window at the Adult Learning office was broken, then a window in the Teck Coal room. The windows were replaced this afternoon.
- Deena Fuller is now the Adult Learning and Literacy Executive Director. A fulltime coordinator will be hired soon.
- The Teck Coal room will be used for a Girls' Empowerment Camp, Groovy Girls, starting tomorrow and ending next Wednesday. GYPSD's Jennifer Reinhart leads this program. Pam and Dawn will participate with a few crafts and a treasure hunt for the girls.
- Upcoming programs will offer a good variety: Sept. 18 a VC session with an Interactive Puppet show 2 – 3pm; the local Whiskey-Jack Club will present a program on cougars on Sept. 19; Sept. 28 is Alberta Arts Days and we are planning for an arts related program; Story time will begin mid-September and the Book Club meets on Sept. 16th discussing "The story of beautiful girl" by Rachel Simon; Armchair Travellers will have their first event on October 7th.
- The self- check unit required service. The inside computer needed to be replaced for the second time in its one-year life here. We also needed service to make the security gates work again. A technician was here the whole day Monday and left frustrated with not being able to make the security gates work. I have emailed Jeff Narver of 3M and have given him a sense of our frustration and asked for answers on how and when we will get the smooth operating system that the Library paid mega dollars for.
- Maureen is back at full-time again, she still goes to physio three times per week.
- Hetty attended a session on Community Sustainability Plan outcomes and measures. It was a worthwhile exercise.
- Four library staff members will receive long-term service awards this year: Maureen and Pat both for 25 years, Shiho for 5 years and Hetty will get a 30-year award.

LATIMER - That the Librarian's Report be accepted for information.

CARRIED UNANIMOUSLY

OLD BUSINESS:

1. **After School Program update.** FCSS is in the process of hiring a Program Coordinator and details on the Library's participation will be forthcoming.
2. **Summer Reading Program.** Pam did a fantastic job. An overview of programs and participation was shared.

NEW BUSINESS:

1. **Succession Planning.** Hetty reiterated the Board's role in the hiring process since the Head Librarian is their employee. A discussion followed and a better understanding of the Board's responsibilities was accomplished. All developments and processes will be communicated to all Board members in the coming weeks.
2. **Budget Planning 2014.** Hetty shared her plan to replace the unsightly furniture in the Teen area as well as plan to update the sitting area in the Periodical section. Funding to come from the Library's Equipment Reserve. Planning for budget 2014 will be tabled to the September meeting.

OTHER QUESTIONS / COMMENTS:

TOWN COUNCIL UPDATE: Councillor Macridis was not present. Hetty shared Council Highlights as they were emailed to her with the Board members.

AGENDA ITEMS FOR NEXT MEETING, Wednesday September 18, 2013

1. Head Librarian Succession Planning
2. Pre-budget 2014 discussion
3. Board member recruitment

WHAT BOARD MEMBERS HAVE READ

"Conspirata" by Robert Harris (Peter); **"205 Bones"** by Kathy Reich and **"HypoThyroid diet"** by Kevin Dobrzynski (Jane K.); **"Copper Beach"** by Maeve Binchy, **"Transitions"** by William Bridges, **"Bidding in the 21st Century"** by Audrey Grant and **"Tigana"** by Guy Gavriel Kay (Pat); **"Unseen"** by Karen Slaughter (Julie); **"Emperor of Paris"** by **"Tapestry of fortunes"** by Elizabeth Berg and **"Secret keeper"** by Kate Morton (Hetty); **"Unseen"** by Karin Slaughter and **"9th girl"** by Tami Hoag (Julie).

NEXT MEETING

The next regular scheduled meeting is on Wednesday September 18, 2013.

ADJOURNMENT

WILKINSON – That the meeting be adjourned.

CARRIED UNANIMOUSLY

The time was 5:22 pm.

CHAIRMAN